



*The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.*

*AGENDA AND MATERIAL*

## **SPECIAL BOARD MEETING**

**TUESDAY, JUNE 22, 2021  
6:30 P.M.**

*PUBLIC ACCESS LIVE STREAM LINK  
<https://niagaracatholic.ca/meetings-livestream/>*



**SEEDS OF FAITH  
MASS · MERCY · MISSION  
2018-2021**

### **A. ROUTINE MATTERS**

1. Opening Prayers – Trustee Burtnik -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -

### **B. COMMITTEE AND STAFF REPORTS**

1. Original Estimates for the 2021-2022 Annual Budget B1

### **C. MOMENT OF SILENT REFLECTION FOR LIFE**

### **D. ADJOURNMENT**

#### ***BOARD BY-LAWS EXCERPT***

##### ***Special Meetings of the Board***

Special meetings of the Board shall be held by order of the Board, on the written request of three (3) trustees, to the Chairperson or the Director, on the call of the Chairperson, or at the request of the Director of Education. The trustees shall be given a twenty four (24) hour notice for special meetings except in emergency situations. Such meetings shall be called for specific reasons. Such subjects shall be stated in the notice calling the meeting. Notwithstanding any other provisions to the Board's By-Laws, no other business shall be considered at a special meeting other than the subjects stated in the notice.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
JUNE 22, 2021**

***PUBLIC SESSION***

**TITLE: ORIGINAL ESTIMATES FOR THE 2021-2022 ANNUAL  
BUDGET**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Report on the Original Estimates for the 2021-2022 Annual Budget, as presented.

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Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services  
Rosa Rocca, Controller of Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: June 22, 2021



## **REPORT TO THE BOARD JUNE 22, 2021**

### **ORIGINAL ESTIMATES FOR THE 2021-2022 ANNUAL BUDGET**

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#### **BACKGROUND INFORMATION**

The release of the 2021-2022 Grants for Student Needs (GSN) provides a level of certainty to school boards for the next school year. The government remains committed to investments that have the greatest impact, while ensuring tax dollars are used more effectively. GSN funding for 2021–22 is projected to be \$25.6 billion, an increase of 2.2 per cent, while the average provincial per-pupil funding is projected to be \$12,686 in 2021–22, which is an increase of \$152 or 1.2 per cent from 2020–21.

This year's GSN includes updates to COVID-19 supports, changes to how online learning classes are funded, transfers from PPF, enhanced accountability measures, and ongoing investments to reflect the third year of the labour agreements. This year's GSN also includes technical and other routine updates

In 2020: B08 2020–21 Grants for Student Needs Funding, the ministry announced an investment of \$25 million to support extraordinary costs related to the COVID-19 outbreak in the 2020–21 school year. This was included in the more than \$1.6 billion in resources available in 2020-21. Starting in 2021–22, in recognition of the continuing need for additional funding for technology resources and mental health supports, the ministry is now planning for these allocations to be ongoing elements within the GSN.

This year's GSN includes targeted new investments to support school boards in responding to the COVID-19 and to address the unique learning needs of students, including the continuation of the Supports for Students Fund.

The 2021-2022 Original Estimates funding by the Ministry of Education is primarily based on the average daily enrolment (ADE) of students per Board. Currently, approximately fifty percent of our Elementary schools are below 250 pupils and five of our eight Secondary schools are expected to be below 750 pupils for the 2021-2022 school year. As some individual schools continue to decline in enrolment the ability to achieve economies of scale by staffing to ministry aggregate targets continues to present challenges in our school district. In particular, the smaller classes in the early learning kindergarten division has exceeded ministry requirements and resulted in more classrooms. The continued decrease in school aged pupils and inflationary pressures will continue to present challenges to our Board for years to come.

The 2021-2022 Original Estimates are built on an approximate average daily enrolment 19,944 for the 2021-2022 school year. This is an expected decline in enrolment of approximately 196 students for September 2021-2022 school year.

Senior Administrative Council continues to redesign and scale programs and services that will optimize all areas of the Grants for Student Needs (GSN) and one-time grants for 2021-2022. This exercise has achieved a cost structure that is aligned with the 2021-2022 estimates.

Following an extensive consultation process, Senior Administrative Council has completed the Original Estimates for the 2021-2022 Budget. The current estimates provide the funding required to achieve the Board approved System Priorities.

The proposed 2021-2022 Original Estimates has resulted in an anticipated operating budget of \$268M million dollars. Niagara Catholic District School Board is projecting a 2021-2022 operating deficit of \$2.2M.

**APPENDIX I – FINANCIAL SCHEDULES**

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PAGE 8 EXPENDITURE CHANGE 2020-2021 vs 2021-2022

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Report on the Original Estimates for the 2021-2022 Annual Budget, as presented

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Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services  
Rosa Rocca, Controller of Financial Services

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Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

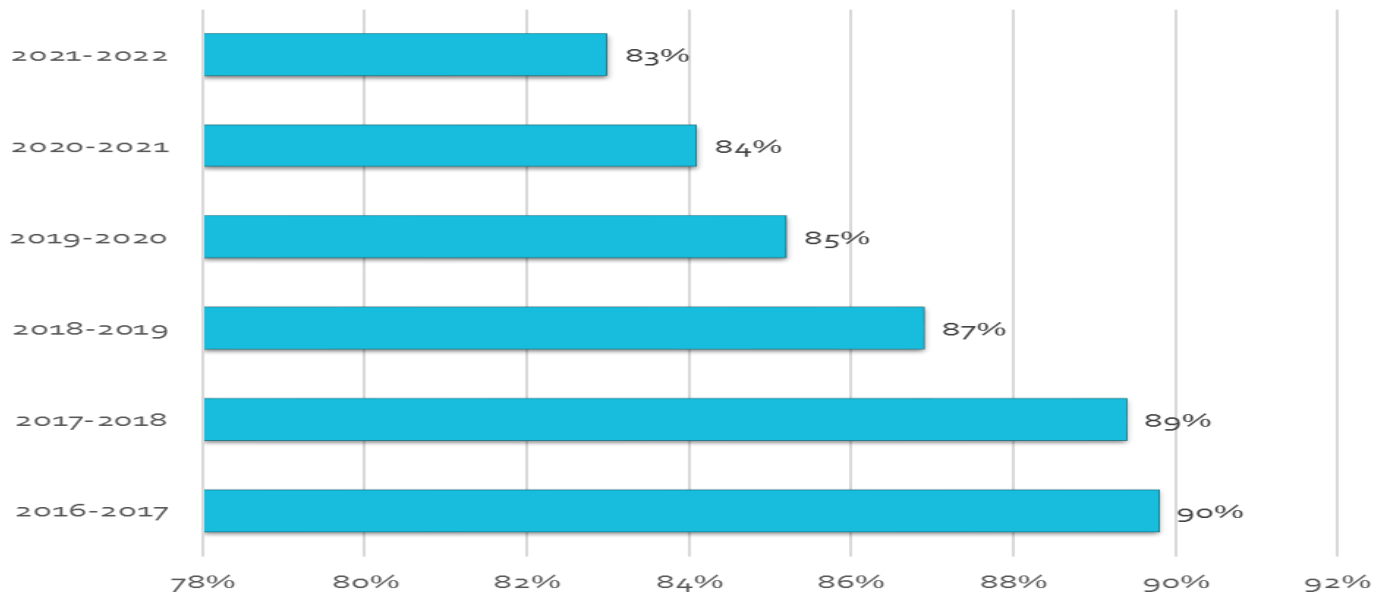
Date: June 22, 2021

## ENROLMENT TRENDRING

Regular Day School	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	5Year trend	Previous 5Year Trend
Elementary	14,465	14,362	14,244	13,923	13,772	-4.8%	-1.8%
Secondary	6,662	6,525	6,331	6,217	6,172	-7.3%	-8.7%
<b>Total Regular Day School</b>	<b>21,127</b>	<b>20,888</b>	<b>20,575</b>	<b>20,140</b>	<b>19,944</b>	<b>-5.5%</b>	
<b>Continuing Education &amp; Adult Day School</b>	316	329	306	305	304		
<b>Total Enrolment</b>	<b>21,443</b>	<b>21,217</b>	<b>20,881</b>	<b>20,445</b>	<b>20,248</b>		

## ON THE GROUND CAPACITY

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Utilization	90%	89%	87%	85%	84%	83%



# FULL TIME EQUIVALENT (FTE) REPORT

<b>REGULAR DAY SCHOOL</b>	<b>REVISED</b>	<b>ORIGINAL</b>	
	<b>2020-2021</b>	<b>2021-2022</b>	<b>CHG</b>
Board Administration	51.0	53.0	2.0
Classroom Teachers	1,226.6	1,188.8	(37.8)
Coordinators and Consultants	15.5	17.5	2.0
Director and Supervisory Officers	5.0	5.0	0.0
Early Childhood Educators	93.0	88.0	(5.0)
Library & Guidance	53.5	53.5	0.0
Principals & VPs	76.6	77.5	0.9
Professionals, Paraprofessionals and Technicians	92.2	110.0	17.8
School Office	92.0	93.5	1.5
School Operations and Maintenance	181.0	182.0	1.0
Teacher Assistants	310.0	305.0	(5.0)
Trustees	10.0	10.0	0.0
<b>Grand Total</b>	<b>2,206.4</b>	<b>2,183.8</b>	<b>(22.6)</b>

## 2021-2022 CHANGE IN FULL TIME EQUIVALENT (FTE)

Board Administration – Early Safe Return to Work Officer, Labour Relations Specialist

Classroom Teachers adjusted for declining enrolment and class size aggregate.

Early Childhood Educators adjusted for ELKP programming and class size aggregate.

Teacher Assistants adjusted for declining enrolment to school allocations.

School Operations and Maintenance – Capital Procurement Buyer

Principals/VPs – additional support for virtual school

Paraprofessionals - 6.0 ABA, 2.0 Social Workers, 1.0 Chaplain, Speech Pathologist, additional CoVid support for mental health and other areas.

# ESTIMATED OPERATING REVENUE

## SECTION 1A - SUMMARY OF ALLOCATIONS

	<b>REVISED ESTIMATES</b>	<b>ORIGINAL ESTIMATES</b>	<b>VARIANCE</b>
	<b>2020-2021</b>	<b>2021-2022</b>	
Pupil Foundation	\$112,500,645	\$112,616,790	\$116,145
School Foundation	\$16,495,438	\$16,503,533	\$8,095
Special Education	\$29,208,575	\$29,554,327	\$345,752
Language Allocation	\$4,851,633	\$4,848,697	(\$2,936)
Rural and Northern Education	\$150,384	\$33,231	(\$117,153)
Remote and Rural Allocation	\$20,153	\$129,901	\$109,748
Learning Opportunities	\$2,580,677	\$2,903,821	\$323,144
Continuing Education Allocation	\$1,692,653	\$1,808,464	\$115,811
Teacher Qualification	\$26,009,980	\$25,280,381	(\$729,599)
New Teacher Induction	\$68,732	\$64,608	(\$4,124)
ECE Q&E	\$1,301,859	\$1,143,310	(\$158,549)
Restraint Savings	(\$64,921)	(\$64,921)	\$0
Transportation	\$10,921,007	\$10,826,007	(\$95,000)
Administration and Governance	\$6,252,663	\$6,173,643	(\$79,020)
School Operations & Maintenance	\$20,150,026	\$20,170,421	\$20,395
Community Use of Schools	\$277,488	\$274,517	(\$2,971)
Declining Enrolment	\$1,364,393	\$686,376	(\$678,017)
Indigenous Funding	\$372,253	\$295,006	(\$77,247)
Mental Health and Well-Being	\$707,611	\$842,025	\$134,414
Supports for Students Fund	\$2,312,331	\$2,312,331	\$0
Program Leadership Grant	\$905,864	\$999,389	\$93,525
Permanent Financing of NFP	\$117,487	\$117,487	\$0
<b>General Operating Allocation</b>	<b>\$238,196,931</b>	<b>\$237,519,344</b>	<b>(\$677,587)</b>

\*Excludes CoVid Revenue for 2020-2021 and 2021-2022

## ADDITIONAL ONE-TIME REVENUE

Revenue Sources	One-time Funding used in 2020-2021	2021-2022 Potential Full Year Funding	2021-2022 Original Estimates
Supplemental Revenue			
Additional Staffing Support	\$2,236,038	\$3,186,533	\$1,593,266
Additional Operating Support	\$1,592,743	\$275,261	\$137,630
Transportation	\$471,411	\$677,100	\$338,550
Technology	\$924,000	\$0	\$0
Special Education Support	\$267,754	\$191,709	\$95,854
Mental Health	\$126,979	\$314,095	\$157,047
Re-engage Students and Reading	\$0	\$203,402	\$101,701
Stabilization Funding *	\$1,864,257	\$0	\$0
Reserves Drawn Upon	\$1,600,000	\$4,905,045	\$2,452,522
<b>Total Revenue Sources</b>	<b>\$9,083,182</b>	<b>\$9,753,145</b>	<b>\$4,876,570</b>

\*stabilization funding addressed the decline in enrolment for students transferring to home school learning.



# SPECIAL EDUCATION EXPENDITURES

## SPECIAL EDUCATION EXPENSES

Total Expenses

### TOTAL INSTRUCTION

Classroom Teachers	\$5,428,305
Supply Staff	\$985,409
Teacher Assistants	\$15,443,004
Early Childhood Educators	\$0
Textbooks and Supplies	\$615,000
Computers	\$42,000
Professionals, Paraprofessionals and Technicians	\$3,094,620
Staff Development	\$13,000
Department Heads	\$0
Principals & VPs	\$0
School Office	\$0
Coordinators and Consultants	\$241,270

### ELEMENTARY SPECIAL EDUCATION

\$25,813,765

### TOTAL INSTRUCTION

Classroom Teachers	\$2,591,192
Supply Staff	\$246,352
Teacher Assistants	\$2,535,299
Early Childhood Educators	\$0
Textbooks and Supplies	\$160,000
Computers	\$30,000
Professionals, Paraprofessionals and Technicians	\$348,403
Staff Development	\$0
Department Heads	\$0
Principals & VPs	\$0
School Office	\$0
Coordinators and Consultants	\$120,635

### SECONDARY SPECIAL EDUCATION

\$5,086,421

### TOTAL SPECIAL EDUCATION EXPENDITURES

\$30,900,186

### SPECIAL EDUCATION FUNDING\*

\$29,679,534

(\$1,220,652)

# SCHOOL BASED EXPENDITURES

## SCHEDULE 10.1 & 10.2 SCHOOL BASED 2020-2021

	Salaries and Wages	Employee Benefits	Staff Development 04	Supplies and Services 05	Fees and Contract Services 09	Total Expenses
<b>TOTAL INSTRUCTION</b>						
Classroom Teachers	\$80,112,286	\$10,563,758	\$9,000	\$55,000	\$28,500	\$90,768,544
Supply Staff	\$4,146,986	\$414,699	\$0	\$0	\$0	\$4,561,685
Teacher Assistants	\$11,080,936	\$3,351,043	\$0	\$0	\$0	\$14,431,979
Early Childhood						
Educators	\$4,146,424	\$1,269,411	\$0	\$0	\$0	\$5,415,835
Textbooks and Supplies	\$0	\$0	\$0	\$2,277,411	\$485,000	\$2,762,411
Computers	\$0	\$0	\$0	\$583,000	\$0	\$583,000
Professionals, Paraprofessionals and Technicians	\$4,057,663	\$1,051,423	\$0	\$293,100	\$45,000	\$5,447,186
Library & Guidance	\$1,200,167	\$382,033	\$0	\$11,200	\$58,300	\$1,651,701
Staff Development	\$0	\$0	\$31,000	\$0	\$0	\$31,000
Department Heads	\$0	\$0	\$0	\$0	\$0	\$0
Principals & VPs	\$6,352,849	\$706,696	\$0	\$5,000	\$0	\$7,064,545
School Office	\$2,260,970	\$758,837	\$56,000	\$294,040	\$710,000	\$4,079,847
<b>Total Elementary Instruction Expenses</b>	<b>\$113,358,282</b>	<b>\$18,497,899</b>	<b>\$96,000</b>	<b>\$3,518,751</b>	<b>\$1,326,800</b>	<b>\$136,797,732</b>

	Salaries and Wages	Employee Benefits	Staff Development 04	Supplies and Services 05	Fees and Contract Services 09	Total Expenses
<b>TOTAL INSTRUCTION</b>						
Classroom Teachers	\$37,360,697	\$4,865,338	\$4,500	\$16,000	\$0	\$42,246,536
Supply Staff	\$1,777,280	\$177,728	\$0	\$0	\$0	\$1,955,008
Teacher Assistants	\$1,998,024	\$632,022	\$0	\$0	\$0	\$2,630,046
Early Childhood						
Educators	\$0	\$0	\$0	\$0	\$0	\$0
Textbooks and Supplies	\$0	\$0	\$0	\$2,135,830	\$0	\$2,135,830
Computers	\$0	\$0	\$0	\$271,000	\$0	\$271,000
Professionals, Paraprofessionals and Technicians	\$2,728,363	\$703,244	\$0	\$31,100	\$0	\$3,462,706
Library & Guidance	\$2,088,884	\$335,317	\$0	\$0	\$0	\$2,424,201
Staff Development	\$0	\$0	\$4,500	\$0	\$0	\$4,500
Department Heads	\$328,525	\$0	\$0	\$0	\$0	\$328,525
Principals & VPs	\$2,719,609	\$305,230	\$0	\$2,000	\$0	\$3,026,840
School Office	\$1,332,936	\$441,025	\$6,750	\$126,300	\$305,000	\$2,212,011
<b>Total Secondary Instruction Expenses</b>	<b>\$50,334,318</b>	<b>\$7,459,905</b>	<b>\$15,750</b>	<b>\$2,582,230</b>	<b>\$305,000</b>	<b>\$60,697,203</b>

## ACCUMULATED SURPLUS (DEFICIT) SCHEDULE 5

	Accumulated Surplus (Deficit) Balance at September 1, 2021	Accumulated Surplus (Deficit) In Year Increase (Decrease)	Accumulated Surplus (Deficit) Balance at August 31, 2022
Operating Surplus	\$7,194,269	(\$2,350,733)	\$4,843,536
Available for Compliance Internally Appropriated*	\$5,220,001		\$5,220,001
Total Available for Compliance	\$12,414,270	(\$2,350,733)	\$10,063,537
Total Accumulated Surplus (Deficit) Unavailable for Compliance**	\$21,745,943	\$95,672	\$21,841,615
<b>Total Accumulate Surplus (Deficit)</b>	<b>\$34,160,213</b>	<b>(\$2,255,061)</b>	<b>\$31,905,152</b>

\*Committed Capital Projects \$4.0M

\*\*Revenues recognized for land \$19.7M

The deficit position projected for the 2021-2022 fiscal year is within the Ministry compliance corridor.

## EXPENDITURE CHANGE 2020-2021 vs. 2021-2022

	<b>REVISED 2020-2021</b>	<b>ORIGINAL 2021-2022</b>	<b>CHG</b>
<b>TOTAL INSTRUCTION</b>			
Classroom Teachers	\$138,131,502	\$132,262,080	(\$5,869,422)
Supply Staff	\$6,723,671	\$6,516,693	(\$206,978)
Teacher Assistants	\$17,978,303	\$17,062,025	(\$916,278)
Early Childhood Educators	\$5,585,589	\$5,415,835	(\$169,754)
Textbooks and Supplies	\$4,791,669	\$4,898,241	\$106,572
Computers	\$888,200	\$854,000	(\$34,200)
Professionals, Paraprofessionals and Technicians	\$8,656,767	\$9,165,759	\$508,992
Library & Guidance	\$4,473,361	\$4,075,902	(\$397,459)
Staff Development	\$582,280	\$485,500	(\$96,780)
Department Heads	\$328,525	\$328,525	\$0
Principals & VPs	\$10,883,935	\$10,091,385	(\$792,550)
School Office	\$6,038,151	\$6,291,858	\$253,707
Coordinators and Consultants	\$2,665,976	\$2,437,814	(\$228,163)
Continuing Education	\$4,016,099	\$4,850,676	\$834,577
<b>Total Instruction Expenses</b>	<b>\$211,744,028</b>	<b>\$204,736,292</b>	<b>(\$7,007,736)</b>
<b>TOTAL ADMINISTRATION</b>			
Trustees	\$264,410	\$264,607	\$197
Director and Supervisory Officers	\$1,190,095	\$1,262,044	\$71,949
Board Administration	\$6,261,005	\$6,473,698	\$212,693
<b>Total Administrations</b>	<b>\$7,715,509</b>	<b>\$8,000,349</b>	<b>\$284,839</b>
<b>TOTAL TRANSPORTATION</b>			
Transportation			
Pupil Transportation	\$11,323,187	\$11,895,460	\$572,273
Pupil Transportation - Provincial Schools	\$93,431	\$0	(\$93,431)
<b>Total Transportation</b>	<b>\$11,416,618</b>	<b>\$11,895,460</b>	<b>\$478,842</b>
<b>PUPIL ACCOMMODATION</b>			
School Operations and Maintenance	\$23,341,822	\$23,132,374	(\$209,447)
School Renewal Expense	\$705,948	\$713,299	\$7,351
Pupil Accommodation	\$3,036,696	\$2,827,961	(\$208,735)
Amortization	\$13,364,040	\$12,886,840	(\$477,200)
Interest Charges	\$117,487	\$117,487	\$0
<b>Total Pupil Accommodation</b>	<b>\$40,565,993</b>	<b>\$39,677,961</b>	<b>(\$888,031)</b>
School Generated Funds Expenses	\$4,366,452	\$4,366,452	\$0
<b>Total Expenses Schedule 10</b>	<b>\$275,808,600</b>	<b>\$268,676,514</b>	<b>(\$7,132,086)</b>

The removal of home school stabilization funds, declining enrolment and 50% of CoVid funding for original estimates has reduced our cost structure.